

AGENDA FOR THE COUNCIL MEETING TO BE HELD

September 10, 2018 AT 5:00 PM

IN THE COUNCIL CHAMBERS OF THE ABBOTSFORD CITY HALL

203 NORTH FIRST STREET, ABBOTSFORD WI

All items listed will be brought before the Abbotsford City Council for discussion and possible approval.

1. Call the regular meeting to order
 - a. Roll call
 - b. Pledge of Allegiance
2. Comments by the Mayor
 - a. Hand Book Sub-Committee Appointments
3. Comments by the Public
 - a. Duane Broeske
 - b. Tracie Olson
4. Interim Administrator Report
 - a. Financial Findings
5. Minutes from the Council held August 29, 2018 **May have at time of the meeting?**
 - a. Waive the reading and approve the minutes

Committee Reports

6. Central Fire/EMS (Weideman or Faber)
 - a. Central Fire/EMS August 23, 2018 Minutes
 - b. Fire EMS Chiefs Report
 - c. Central Fire EMS 8 Year Capital plan
 - d. Discuss/approve Central Fire/EMS 2019 Budget
7. Library (Horacek)
 - a. Library Minutes August 8, 2018
 - b. Library Letter to Council
 - c. Library September Flyer
8. Police Commission (Kramer)
 - a. Police Minute August 13, 2018
 - b. Discuss/approve Police Commission bills of \$20,969.40
 - c. Wellness Training Program
9. Public Works/Water/Waste Water (Faber)
 - a. Discuss/approve Cedar/2nd Project Change Oder #1
 - Change of Completion Dates
 - \$2,520 additional cost for 6 large pine trees to be cut down and stumps ground in alley
 - b. Discuss/approve Pay Application #1 for Haas Construction Cedar/2nd Project in the amount of \$296,530.44.
 - c. Discuss/approve Brush pick-up practice (Horacek)
10. Plan Commission (Weideman) – NO MEETING
11. License And Building (Anders)

a. Discuss/approve Operators' License New, Renewal & Provisional

OP-2018-57	WEATHERFORD	DYLAN	PIZZA HUT	9/8/2018	6/30/2018	ORIGINAL
OP-2018-58	MACIAS RIGUEROA	ANGELA	KWIK TRIP, INC	8/21/2018	6/30/2019	RENEWAL
OP-2018-59	JOHNSON	KELLY	SHOPKO HOMETOWN	8/22/2018	6/30/2019	ORIGINAL
OP-2018-60	BRAUNE	ABAGAIL	MEGA! BP TRAVEL STOP	8/28/2018	6/30/2019	ORIGINAL
OP-2018-61	ZIMMERMAN	DIANE	KWIK TRIP, INC	8/29/2018	6/30/2019	RENEWAL
OP-2018-62	MALDONADO	SANDRA	LA BOTANA, THE SNACK BAR LLC	9/10/2018	6/30/2019	ORIGINAL

b. Discuss/approve Section 14-1-70(q) (5) Property Lines at Street Intersections-“remove rounded” change to “square’ or remove section.

c. Discuss/approve Section 14-1-70(t) (1) Street Cross Sections-Urban Street Minor Street change to “60 feet” from “66 feet”.

12. Finance (Anders)

- a. Finance & Personnel Minutes August 22, 2018 **May have at time of the meeting?**
- b. Existing Chain of Command
- c. Discuss/approve July bills in the amount of \$110,118.81
- d. Discuss/approve August bills
- e. Discuss/approve Cities Checking and Saving Accounts Interest Rate Increases at Abby Bank
- f. Discuss/approve Collection Agency request \$20.00 which represents UW Extension for past Deputy Clerk/Treasure for non-payment of a workshop that the person signed up 2015.
- g. Discuss/approve Ground Lease US Cellular Project-122 Sycamore Street Center Field.
- h. Discuss/approve Sending out "Request for Proposal" of a forensic audit of Abbotsford's Financial Accounting for the years 2016 and 2017, and all payroll records of Jennifer Lopez for 2008 to 2018. Additionally all payroll, WRS contributions in 2008 and 2009 for all city hall employees, especially Miriam Carino's records.
- i. 2019 Budget (Faber)

13. Consideration of motion to adjourn into closed session per State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of Police Commission hiring SRO and performance evaluation of Water/Wastewater Manager.

- a. Convene to open session
- b. Discuss/approve items, if any, from closed session

14. Set additional committee meetings on the calendar

15. Adjourn

9/07/2018 10:11 AM

Account History - Summary
ALL Transactions

Page: 1
UTIL

Post Date: From: 9/07/2017 Account Nbr: From: 020-2102-00 Group Cd: From:
Thru: 9/07/2018 Thru: 020-2102-00 Thru:

Account Nbr:	020-2102-00	Name:	KOEHLER, RICK & JANICE	Running Balance	
	9/06/2017	- Balance:		88.49	
Post Date	Trans Date	Type	Trans ID	Amount	
9/08/2017	9/08/2017	Receipt	11556	-88.49	0.00
9/30/2017	10/02/2017	Bill		102.79	102.79
10/05/2017	10/05/2017	Receipt	12181	-102.79	0.00
10/31/2017	11/06/2017	Bill		88.49	88.49
11/09/2017	11/09/2017	Receipt	12842	-88.49	0.00
11/30/2017	11/27/2017	Bill		88.49	88.49
12/07/2017	12/07/2017	Receipt	13462	-88.49	0.00
12/31/2017	1/02/2018	Bill		88.49	88.49
1/08/2018	1/08/2018	Receipt	14110	-88.49	0.00
1/31/2018	2/05/2018	Bill		102.79	102.79
2/14/2018	2/14/2018	Receipt	14906	-102.79	0.00
2/28/2018	3/05/2018	Bill		88.49	88.49
3/12/2018	3/12/2018	Receipt	15453	-88.49	0.00
3/31/2018	4/02/2018	Bill		102.79	102.79
4/05/2018	4/05/2018	Receipt	16043	-102.79	0.00
4/30/2018	5/07/2018	Bill		88.49	88.49
5/10/2018	5/10/2018	Receipt	16776	-88.49	0.00
5/31/2018	6/04/2018	Bill		104.14	104.14
6/06/2018	6/06/2018	Receipt	17398	-104.14	0.00
6/30/2018	7/02/2018	Bill		104.14	104.14
7/05/2018	7/05/2018	Receipt	18078	-104.14	0.00
8/02/2018	8/06/2018	Bill		118.44	118.44
8/10/2018	8/10/2018	Adjustment	CONST CREDID	-14.30	104.14
8/20/2018	8/20/2018	Receipt	19001	-118.44	-14.30
8/31/2018	9/04/2018	Bill		104.14	89.84
				=====	
020-2102-00 - Ending Balance:					89.84

*Credited due to Pw Construction error
is not turning off water correctly.*

Central Fire & EMS District Meeting Minutes
August 23, 2018 – 7:00 p.m.
Station 2 – Abbotsford Fire Hall

Call to order:

The August 23, 2018 meeting of the Central Fire & EMS District was called to order by President Larry Oehmichen at 7:00 p.m.

Meeting posted per statute

Roll Call:

City of Abbotsford, Brent Faber; City of Colby, Nancy O'Brien; Town of Colby, Larry Oehmichen; Town of Holton, Pat Tischendorf; Town of Hull, Shane Graffunder; Township of Mayville, Todd Weich; Village of Dorchester, Wayne Rau.

Meeting minutes from July 19, 2018:

A motion was made by Nancy O'Brien, second by Todd Weich to dispense with the reading the 7/19/18 meeting minutes and approve as written. Motion carried.

Nancy O'Brien, District Treasurer's report:

Nancy O'Brien presented the Treasurer's report (see attached). A motion was made by Shane Graffunder, second by Brent Faber to approve the Treasurer's report as presented. Motion carried.

Bills for payment:

Discussion was held on the bills for payment (see attached); a motion was made by Shane Graffunder, second by Wayne Rau to pay the bills with check numbers #6056 through 6085 totaling \$33,867.79. Motion carried.

Public discussion:

Lenora Mueller asked to speak on agenda item #10.

Richard Gumz addressed the Board on the agenda, asking if a Township has a question, how does this item get on the agenda. He also addressed the Board regarding allowing firefighters and EMT's being able to speak to any of the Board members on topics of concern. Larry Oehmichen explained the chain of command for the District which is proper procedure that the Board has adopted.

Joe Mueller asked to speak on agenda item #10.

Final approval of 2019 budget to submit to municipalities:

The 2019 budget was presented to the Board for possible approval. Larry Oehmichen and the Board discussed the budget line by line to include the payments due by the municipalities should the budget pass. This budget needs 66 2/3% approval by the municipalities to pass; if the budget doesn't pass it would go back to the 2018 budget of \$596,000. A motion was made by Nancy O'Brien, second by Shane Graffunder to present the budget to the municipalities as presented for approval. Motion carried 6-1 with Pat Tischendorf casting the dissenting vote.

Grant writing ideas:

Larry Oehmichen researched various grant writers to possibly assist the District in applying for grants to purchase equipment. Larry emailed Jason Faryniak from FireMed Grant Solutions, LLC, to gather information on possible grants. Larry asked the Board for thoughts and questions on this. It was noted that no fee was disclosed at this initial conversation. A motion was made by Todd Weich, second by Shane Graffunder to proceed with the needed paperwork from FireMed Grant Solutions, LLC to bring to the September meeting for possible contract services. Motion carried.

Length of Service program requirements:

Length of Service requirements will be reviewed at an Officer's meeting and discussed at the September Board meeting for possible approval. It was noted that members missed in last year's Length of Service Program can be caught up this year.

Strategic Planning Committee 8-year capital replacement plan:

The Strategic Planning Committee 8-year capital replacement plan was distributed for discussion.

Fire Chief's Report:

Chief Nitzke presented his monthly Chief's report (see attached).

Fire Chief's resignation:

Chief Nitzke has submitted his resignation as Chief of the Central Fire & EMS District, with his last day per the contract being November 30, 2018. A motion was made by Wayne Rau, second by Brent Faber to accept this resignation effective November 30, 2018. Motion carried.

Next meeting date:

The next regular meeting of the Central Fire & EMS District was scheduled for September 20, 2018 at the Colby City Hall. Closed session will begin at 6:00 p.m., open session will begin at 7:00 p.m.

A motion was made by Shane Graffunder, Nancy O'Brien to adjourn at 8:20 p.m. Motion carried.

Respectfully submitted,
Carol Staab, Secretary

Central Fire & EMS District Monthly Chief's Report
July 19 to August 21, 2018

Calls for Service:

EMS:	68
Fire:	1
Rescue:	2
Stand-By:	6
Total:	77

1. Police & Fire Commission Workshop- Nov 9th Stevens Point
2. All engines completed pump testing and passed 8/24 & 25
3. All Airpacks completed testing and annual inspection- Passed 8/31 & 9/1

Attended the following events/meetings:

- Wednesday July 25- Officer's Meeting and Tour of Short Lane Ag
- Wednesday August 8-Marathon Co MABAS and County Fire Association Meeting in Schofield
- Friday August 10- MABAS Conference in Stevens Point
- Thursday August 16- Northcentral Fire Chief's Meeting

Upcoming events/meetings:

- Wednesday August 29- Officer's Meeting and Tour of Meyer Mfg
- Wednesday September 5- Live building burn in Town of Frankfort

Ambulance Calls by Time of Day- July 18-August 21, 2018:

Monday-Friday 0700-1700 (Duty Crew)	37 calls
Monday-Friday 1700-0700	21 calls
Saturday/Sunday	10 calls
TOTAL EMS Calls for this period	68 calls
TOTAL EMS Calls for 2018 YTD	468 calls

2018-2026 Capital Expenditure Plan
Central Fire EMS District

6c.

2018	2019	2020	
Ambulance Replacement	SCBA (Mask & Airbottles x60)	Radio and Pager Replacements	
\$245,000		\$300,000	\$100,000
2021	2022	2023	
Engine Replacement	Ambulance Replacement	Ladder Truck Replacement	
\$500,000		\$275,000	\$750,000
2024	2025	2026	
	Brush Truck Replacement	Ambulance Replacement	
		\$50,000	\$300,000
	OR		
	Tender/Pumper	\$200,000	

Account Number	Account Description	2017 Budget	Actual 12/31/2017	2018 Budget	Actual 07/09/2018	**2019 Proposed Budget
750-00-43000-000-000	FIRE & EMS FEE-ABBOTSFORD	91,440.00	91,190.00	101,088.00	50,544.00	98,090.00
750-00-43100-000-000	FIRE & EMS FEE-COLBY	65,124.00	65,124.00	60,552.00	45,414.00	61,116.00
750-00-43200-000-000	FIRE & EMS FEE-DORCHESTER	40,248.00	40,248.00	38,304.00	19,152.00	36,159.00
750-00-43300-000-000	FIRE & EMS FEE-TOWN OF COLBY	32,616.00	32,616.00	32,004.00	16,002.00	31,870.00
750-00-43400-000-000	FIRE & EMS FEE-TOWN OF HULL	44,280.00	44,280.00	43,128.00	32,346.00	43,462.00
750-00-43500-000-000	FIRE & EMS FEE-TOWN OF HOLTON	44,100.00	44,100.00	43,200.00	32,400.00	41,618.00
750-00-43600-000-000	FIRE & EMS FEE-TOWN MAYVILLE	42,192.00	42,192.00	41,724.00	20,862.00	42,185.00
750-00-43700-000-000	CONTRACTED SERVICE FEES	12,500.00	16,000.00	16,000.00	8,750.00	16,000.00
750-00-43800-000-000	FIRE PROTECTION-2% INS TAX	12,000.00	18,475.47	20,000.00	4,903.77	20,000.00
750-00-43900-000-000	EMS-FEES FOR SERVICE	300,000.00	232,000.44	200,000.00	161,685.43	250,000.00
750-00-43901-000-000	FIRE-FEES FOR SERVICE	0	2,917.87	0	14,354.36	10,000.00
750-00-45000-000-000	SALE OF EQUIPMENT	0	115,553.86	0	584.33	10,000.00
750-00-48100-000-000	INTEREST	50	3,098.03	0	2,468.53	3,000.00
750-00-48300-000-000	DONATION REVENUES	0	5,250.00	0	3,000.00	0
750-00-48301-000-000	RENT	0	0	0	2,700.00	0
750-00-48302-000-000	EMS REVENUE OUTSIDE LIFEQUEST	0	0	0	2,000.00	0
750-00-48400-000-000	MISCELLANEOUS REVENUES	3,800.00	459,284.20	0	166	0
750-00-49100-000-000	GRANT REVENUES	0	5,736.96	0	0	0
TOTAL REVENUES		688,350.00	1,218,066.83	596,000.00	417,332.42	663,500.00

Account Number	Account Description	2017 Budget	Actual 12/31/2017	2018 Budget	Actual 07/09/2018	**2019 Proposed Budget
750-00-51001-000-000	SALARIES-DISTRICT CHIEF	25,000.00	38,999.50	30,000.00	16,670.00	35,000.00
750-00-51001-001-000	SALARIES-FIRE	167,280.00	96,385.75	95,000.00	58,016.25	100,000.00
750-00-51001-002-000	SALARIES-EMS	135,210.00	110,775.00	145,500.00	88,989.25	165,000.00
750-00-51002-000-000	SALAREIS-ADMIN/BOARD	4,150.00	8,675.00	4,150.00	4,793.75	9,000.00
750-00-51003-000-000	SALARIES-DUTY CREW	0	0	0	0	0.00
750-00-51010-000-000	SOCIAL SECURITY-DISTRICT SHARE	13,529.00	18,648.58	21,000.00	12,888.33	26,000.00
750-00-51020-000-000	LENGTH OF SERVICE AWARD	0	0	20,000.00	12,110.00	20,000.00
750-00-52001-000-000	LEGAL	1,000.00	4,347.00	1,000.00	83.99	1,000.00
750-00-52002-002-000	LIFEQUEST FEES	40,000.00	0	0	0	0.00
750-00-52005-000-000	ACCOUNTING/SECRETARIAL SERVICE	7,300.00	6,600.00	8,500.00	3,000.00	8,500.00
750-00-52010-000-000	INSURANCE PREMIUMS	53,500.00	36,041.78	25,000.00	17,291.36	30,000.00
750-00-52020-000-000	VEHICLE MAINTENANCE	0	2,780.50	0	310.8	0.00
750-00-52020-001-000	VEHICLE MAINTENANCE-FIRE	36,547.00	28,962.71	15,000.00	17,795.77	20,000.00
750-00-52020-002-000	VEHICLE MAINTENANCE-EMS	5,000.00	20,209.67	8,000.00	1,700.80	8,000.00
750-00-52021-001-000	EQUIPMENT MAINTENANCE-FIRE	12,900.00	8,726.81	12,000.00	1,173.65	4,000.00
750-00-52021-002-000	EQUIPMENT MAINTENANCE-EMS	2,000.00	2,400.00	2,000.00	4,036.17	5,000.00
750-00-52022-001-000	APPARATUS TESTING/CERT.	7,500.00	3,975.98	7,500.00	0	8,000.00
750-00-52023-001-000	PAGER/RADIOS	0	7,708.25	5,000.00	9,651.49	6,000.00
750-00-52028-000-000	BUILDING MAINTENANCE/SUPPLIES	7,800.00	4,558.09	4,000.00	2,111.00	3,500.00
750-00-52050-000-000	PHONE & INTERNET	7,960.00	8,020.78	5,200.00	5,161.70	7,500.00

Account Number	Account Description	2017 Budget	Actual 12/31/2017	2018 Budget	Actual 07/09/2018	**2019 Proposed Budget
750-00-52051-000-000	ELECTRIC	13,770.00	15,419.58	14,000.00	10,676.61	16,000.00
750-00-52052-000-000	HEAT	12,800.00	6,336.43	9,000.00	6,253.34	8,000.00
750-00-52053-000-000	WATER	7,250.00	4,840.33	6,000.00	2,665.36	6,000.00
750-00-52054-000-000	WATER/TRUCK FILL	3,000.00	647.5	500	671.25	500.00
750-00-53000-000-000	OFFICE EXPENSE	1,400.00	2,465.33	2,000.00	628.23	2,000.00
750-00-53000-001-000	OFFICE EXPENSE-FIRE	0	658.01	0	446.07	0.00
750-00-53000-002-000	OFFICE EXPENSE-EMS	0	179.18	0	0	0.00
750-00-53001-000-000	MEETING EXPENSE	0	2,382.57	1,000.00	1,540.81	2,500.00
750-00-53010-000-000	DUES & SUBSCRIPTIONS	0	375	0	765.97	1,500.00
750-00-53010-001-000	DUES & SUBSCRIPTIONS-FIRE	750	409.95	700	563.5	0.00
750-00-53010-002-000	DUES & SUBSCRIPTIONS-EMS	1,200.00	5,667.96	1,500.00	425	0.00
750-00-53020-000-000	COMPUTER EXPENSE	0	5,313.84	3,000.00	0	3,000.00
750-00-53020-001-000	COMPUTER EXPENSE-FIRE	1,200.00	1,831.98	0	28.59	0.00
750-00-53020-002-000	COMPUTER EXPENSE-EMS	1,200.00	6,333.27	0	65	0.00
750-00-53021-000-000	PRINTER/COPIER	6,400.00	601.4	2,000.00	1,182.86	2,000.00
750-00-53029-000-000	MISCELLANEOUS EXPENSE	8,700.00	3,805.84	1,000.00	4,369.67	1,500.00
750-00-53030-000-000	ADVERTISING/PROMOTIONS	0	3,912.30	1,500.00	188.68	2,000.00
750-00-53031-001-000	CLOTHING/UNIFORMS-FIRE	1,900.00	5,739.50	2,250.00	956.62	2,250.00
750-00-53031-002-000	CLOTHING/UNIFORMS-EMS	0	3,657.67	2,250.00	0	2,250.00
750-00-53035-000-000	MILEAGE REIMBURSEMENT	0	2,187.42	1,000.00	188.95	1,000.00

Account Number	Account Description	2017 Budget	Actual 12/31/2017	2018 Budget	Actual 07/09/2018	**2019 Proposed Budget
750-00-53040-001-000	TRAINING & EDUCATION-FIRE	0	2,338.29	4,750.00	4,279.24	5,000.00
750-00-53040-002-000	TRAINING & EDUCATION-EMS	3,500.00	5,852.18	24,750.00	6,682.57	15,000 18,000.00
750-00-53041-002-000	FAP FUNDING-EMS SUPPLIES/EQUIP	0	0	0	2,859.69	0.00
750-00-53042-002-000	FAP FUNDING-EMS TRAINING COSTS	0	0	0	1,867.83	0.00
750-00-53050-002-000	AMBULANCE SUPPLIES	12,000.00	18,765.33	12,000.00	10,123.44	18,000.00
750-00-53051-001-000	EQUIPMENT PURCHASES-FIRE	0	8,929.70	1,500.00	3,014.78	2,000.00
750-00-53051-002-000	EQUIPMENT PURCHASES-EMS	3,400.00	4,113.56	5,000.00	0	3,000.00
750-00-53052-001-000	TURN OUT GEAR	25,000.00	24,553.09	20,800.00	21,683.23	27,000.00
750-00-53053-001-000	RENT OF FIRE HALLS	1,800.00	1,455.00	0	38	3,000.00
750-00-53054-001-000	FIRE SUPPLIES	0	688.86	6,100.00	1,168.85	2,500 5,000.00
750-00-53059-000-000	HAZ MAT MATERIALS	1,000.00	964.46	500	149.18	500.00
750-00-53060-000-000	FUEL-VEHICLES	12,800.00	12,356.17	10,000.00	9,313.59	15,000.00
750-00-57001-000-000	VEHICLE PURCHASE	0	16,000.00	0	0	0.00
750-00-57010-000-000	CAPITAL EQUIPMENT PURCHASES	0	0	27,025.00	100,000.00	30,000.00
750-00-59100-000-000	CONTINGENCY FUND	42,604.00	0	27,025.00	0	30,000.00
TOTAL EXPENSES		688,350.00	576,597.10	596,000.00	448,581.22	663,500.00

Abbotsford Public Library

REGULAR MONTHLY MEETING: Meeting called to order Aug 8th 2018 / 5:00 PM / Conference Room

ATTENDEES

Jochimsen, Giffin, Dukelow, Braun, Hinrichsen, Suttner, Bittner

Members absent: Writz

AGENDA**Previous minutes:** Read and approved.**Public Comment:** none (Pete H. attended)**Old Business:**

- M. B. donation for fall adult program and page forward
- Trustees

New Business

- Purple Hats: working in partnership with Abiding Care of Medford. Donating purple newborn hats and having an open house to learn about the period of purple crying and how to prevent shaken baby syndrome. Thur. Aug. 16th at 2:00pm.
- Stock Donation: Library was contacted by Integrity Wealth Advisors the possibility of a Stock Donation. Would be donated in memory of a person. Board has request director contact the city administrator to determine is the library is able to accept this type of donation.
- County Funding: The library will receive county reimbursement of 70%, minimum amount required. The past two years the county funded at 73%. However last year there was worry that Clark County would not fund the library for Marathon County uses (Marathon is a county library system), this year the Clark County Library board does not foresee this being an issue. County Budget is approved in November.
- 2019 Abbotsford Library Budget Review set for September library board meeting.

Treasurer's Report: 53% spent**Circulation Report:**

Total Circulation:

- July 2018: 2,870 Last month: 2,942
- July 2017: 2,571 July 2016: 2923 Jul 2015: 2467 Jul 2014: 2637

Circulation Break-down:

Books: 1315, DVDs: 776, Spoken Record: 76, Large Print: 42, Magazines: 39, Other: 55

Other Usage Report:

- Wireless Sessions: June: 2067 May: 1952 April: 1136 Feb:741 Jan:439 Dec:900 Nov: 625
Oct: 966 Sept: 2025 Aug: 1191 July: 1087
- Overdrive E-material Checkout: July : 203 June: No data May 146 April 183 March 187 Feb: 121
Jan: 159 Dec. 2017: 126 Nov. 2017: 122 Oct. 2017: 116 Sept.2017: 106 Aug.2017: 139 July 2017: 119
June 2017: 133
- **Monthly Reference:**
July: 74 June: 149 May: 94 April: 93 March: 109 Feb: 100 Jan: 125 Dec: 108 Nov.:103 Oct: 118
- **Parton Count:**
July 2018: 1765 June 2018: 1841 May 2018: 1590 April 2018: 1466 March: 1402 Feb: 1095 Jan: 1019
Dec: 958 Nov:950 Oct: 1192
July 2017: 1703 July 2016: 1427

Policy Review: Sick Leave: Library additions to the City's Sick Leave Policy. Section 4.07, written changes to be reviewed at the Sept. meeting before approvable.**WVLS report:** To be held Sept 6th**Director Report**

- Yellow Ribbons: Made: still in process. Purple Hats: Made: (over 30, still in process)
- Summer Reading Program Update.
-Best Programs: The performers, Mondays with Nancy, Summer School, Reading with Rover and Preteen Book club.
-Not so good: Teen Movie Nights, Teen Reading challenge and Cookbook Book Club.
-Did not do an adult performer this summer.
-Had 70 adult/teen book reviews turned in, however there were multiple reviews from the same patrons.
- Last Month Program Count:
July Monthly Program total: 17 programs, 444 attendance

- Future Programs: See handout.
- Volunteer: One teen 6 hours video proof of violence is available for viewing at the library

Staffing/Operating Issues: New Hire: Jacquelynn Kuyoth

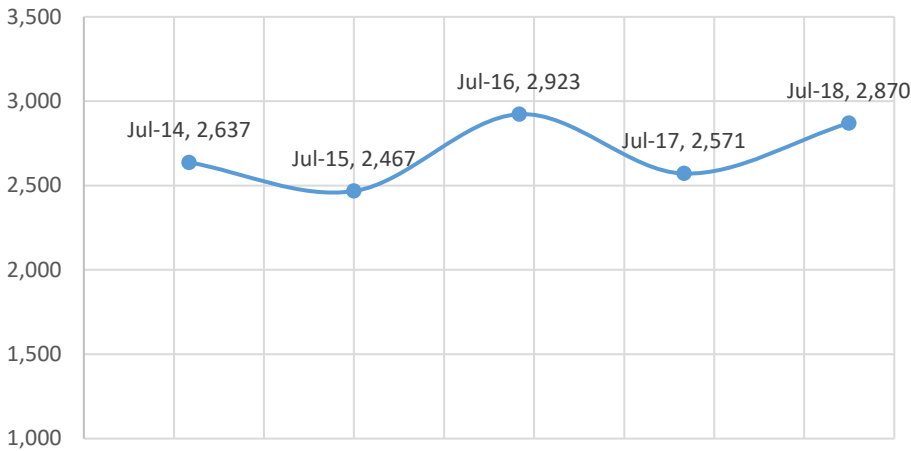
ACTION ITEMS: Information finding on Stock Donation

NOTES: Insurance letter

MOTION TO ADJOURN: Giffin/ Suttner 6:08 pm

Next meeting: Sept. 12th at 5:00 PM

June Circulation Counts, 2014-2018.



	July Program Type			Program Title:	Total Atte	0 to 12	13 to 18	Other
	Other	Literary	Drop In					
all month		1		Teen Reading challenge	7		5	
7/20/2018	1			Teen Movie Night	2	0	2	1
7/13/2018	1			Movie Night Jul -	25	18		7
7/17/2018		1		Golden Girls Book Club July	3	0	0	3
7/10/2018		1		Wild Cookies Book Club 4July	4	0	0	4
7/19/2018	1			Adult Craft, pebble art	8	0	6	2
7/12/2018				Cookbook Book club; Summer Salads adult reading program	4 70		2	2
7/5/2018		1		Puzzle Room	4	1	3	0
7/2/2018				Summer Reading Program	31	27		4
7/11/2018		1		preteen book club	10	4		
				Read to Rover				
		1		7/11/18	8	8		0
		1		7/18/18	6	3	3	0
		1		7/25/18	10	6	4	0
			1	World Emoji Day	23	20	3	
			1	Mini Banjo	29	29		0
				Butterfly Questions/Releasing	200	120	30	50
				Monthly Programs: 17	444			

August 10, 2018

Dear Abbotsford City Council

As members of the Abbotsford Public Library Board of Trustees, we the undersigned are concerned about the City of Abbotsford's health insurance policy as it pertains to full-time employees. Our library director was hired with the understanding that she would receive health insurance during her employment.


We understand that the city is looking at other health insurance providers, which we have no problem with. Our concern is that this benefit could be eliminated.

This board feels that health insurance is necessary to retain long term qualified employees.

Respectfully submitted,


Renee Hinrichsen – President



Nina Writz – Vice President


Mary Giffin – Treasurer


Michelle Braun – Trustee


Sarah Bittner – Trustee


Patricia Suttner – Trustee


Mohica Dukelow – Trustee

ABBOTSFORD PUBLIC LIBRARY EVENTS



STORY TIME IS BACK!: Youth

Friday, Sept. 7th. At 10:30am. No registration required. Story times are held on the first and third Fridays of the month.

MAKE A PIZZA!: Monday, August 10th at 4:00pm. Youth

Follow-up to Plant-A-Pizza-Garden held earlier this summer. Youth are invited to make mini pizzas using English muffins and pizza toppings. If you attended Plant-A-Pizza-Garden and grew your own toppings, please bring them in!



UNICORN PARTY!: Friday, August 14th from 5:45 to 7:00pm.

Celebrate the library's building 10 year anniversary with a Magical Unicorn Party. Face painting, games, and unicorns. **All Ages. Live Animals will be present.** Family Movie to follow.

FAMILY MOVIE: Friday, Sept 14th at 7:00pm. "Little Vampire". All Ages

WILD COOKIES BOOKCLUB : Tuesday, September 11th at 7:00 pm.

Discussing "Before the Fall" by Noah Hawley.

Ask the library for a copy of the book to check-out. **Adult**

ADULT CRAFT NIGHT: Thursday, September 20th At 6:30 pm.

Diane Drabek will talk about the uses of essential oils and class will get to make one essential oil roller at a cost of \$5 per roller. **Registration Required. 16 or older, 12 and older if with an Adult.**



STORY TIME: Youth

Friday, Sept. 21th. At 10:30am. No registration required. Story times are held on the first and third Fridays of the month.

Colby/Abbotsford Police Commission Meeting

August 13, 2018

6:30 P.M.

The Colby/Abbotsford Police Commission meeting was called to order by President Todd Schmidt at 6:37 p.m. Members present at roll call were: Todd Schmidt, Dan Hederer, Randy Hesgard and Roger Weideman. Dennis Kramer arrived at 6:39 p.m. Jeremy Totzke was absent. Also present were: Police Chief Jason Bauer, Colby Deputy Clerk/Treasurer Jessie Polivka, Kevin O'Brien – Tribune Phonograph, Ryan Bargender and Cheryl Baker of the Abbotsford School District, Steve Kolden and Jason Penry of the Colby School District and Abbotsford Mayor Lori Voss. Colby Mayor Jim Schmidt arrived later in the meeting.

Public Comment: None.

Minutes from the July 9, 2018 meeting: Motion was made by Hesgard, seconded by Hederer to approve the minutes from the July 9, 2018 meeting as presented. Motion carried with a voice vote.

Expenditures: Motion was made by Hederer, seconded by Weideman to approve the expenditures as presented in the amount of \$20,969.40. Motion carried with a voice vote.

Wellness Training: Chief Bauer would like to see the officers attend wellness training. The purpose of the training is to keep the officer's mental and physical state as healthy as possible. Police officers deal with difficult situations on a daily basis and this training is geared towards making sure they learn how to effectively deal with the every day stressors they encounter in their position. Chief Bauer believes it is important to offer this training for the current officers at this time, as the department has handled some especially difficult calls and situations recently. The cost of the two-day training is \$4,000 plus travel and lodging expenses for the instructors. Chief Bauer estimated that the travel and lodging could cost up to \$1,500. Other area departments have shown interest in attending the wellness training as well and would contribute towards the overall cost. The committee questioned Chief Bauer on how the department would pay for the training; he said there would be extra money in the training budget at the end of the year. Kramer stated that he has a hard time making decisions on the spot for agenda items such as these. He would like the information ahead of time so he has time to digest and make an informed decision.

Motion was made by Weideman, seconded by Hesgard, to approve the cost of wellness training with the total amount not to exceed \$5,500. Motion carried on a voice vote. Kramer voted no.

Lieutenant Position: Chief Bauer stated he would like to create a lieutenant position within the department. Bauer stated that he is very limited on time lately and could use some administrative help. The lieutenant position would have added supervisory responsibilities and duties in addition to being a patrolman. The lieutenant would also be available when Chief Bauer is unavailable to handle situations that need supervisory attention. Bauer would like permission to create a job description and duties for the position and discuss it at a later meeting. An officer from within would be promoted to the lieutenant position with a small pay raise.

Motion by Hederer, seconded by Hesgard to allow Chief Bauer to move forward with creating a lieutenant position within the department. Motion carried with a voice vote.

Chief's Report: Chief Bauer did not have time to provide a K9 report for July but will present a report at the September meeting. Bauer stated that citations were up this month because of the Click it or Ticket program. Bauer reported on minor maintenance issues with the Ford Expedition. Schmidt asked Bauer to provide the Police Commission with a list of all vehicles and their current mileage at next month's meeting.

Motion was made by Hederer, seconded by Weideman to accept and file the Chief's Report as presented. Motion carried with a voice vote.

Meeting date for June: The next meeting will be held on Monday, September 10, 2018 at 6:30 p.m. at the Colby/Abbotsford Police Department.

Motion was made by Hederer, seconded by Hesgard to convene to closed session per State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of conducting interviews for the SRO position with Chief Bauer, Abbotsford Mayor Lori Voss, Colby Mayor Jim Schmidt and the SRO committee being invited to participate in the closed session. Roll Call Vote: Hesgard-yes, Hederer-yes, Schmidt-yes, Kramer-yes, Weideman-yes. Noes- None.

Motion made by Hederer, seconded by Weideman to adjourn in closed session at 9:27 p.m. Motion carried with a voice vote.

Change Order

No. 1

Date of Issuance: September 10, 2018 Effective Date: September 10, 2018

Project: Abbotsford 2018 Street & Utility Project	Owner: City of Abbotsford	Owner's Contract No.:
Contract: City of Abbotsford - Abbotsford 2018 Street & Utility Project		Date of Contract: April 3, 2018
Contractor: Haas Sons, Inc.		Engineer's Project No.: 07681014

The Contract Documents are modified as follows upon execution of this Change Order:

Description:
Extend contract times per agreement with City. (No Cost)
Clear and grub 6 additional large diameter pine trees in Alley A. (\$2,520)

Attachments (list documents supporting change):
See attached letter(s) from Haas Sons.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
---------------------------	---------------------------

Original Contract Price: \$871,217.95	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date): <u>August 31, 2018</u> Ready for final payment (days or date): <u>September 28, 2018</u>
--	--

[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____ N/A \$N/A	[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____ N/A Substantial completion (days): _____ Ready for final payment (days): _____
---	---

Contract Price prior to this Change Order: \$871,217.95	Contract Times prior to this Change Order: Substantial completion (days or date): <u>August 31, 2018</u> Ready for final payment (days or date): <u>September 28, 2018</u>
--	--

Increase of this Change Order: \$2,520	Increase of this Change Order: Substantial completion (days or date): <u>October 31, 2018</u> Ready for final payment (days or date): <u>June 8, 2019</u>
---	---

Contract Price incorporating this Change Order: \$873,737.95	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>October 31, 2018</u> Ready for final payment (days or date): <u>June 8, 2019</u>
---	--

RECOMMENDED:
By: [Signature]
Engineer (Authorized Signature)
Date: 9/7/18
Approved by Funding Agency (if applicable): _____

ACCEPTED:
By: _____
Owner (Authorized Signature)
Date: _____

ACCEPTED:
By: [Signature]
Contractor (Authorized Signature)
Date: 9-7-18
Date: _____

203 E. Birch Street
Thorp, WI 54771
Phone: 715-669-5469
Fax: 715-669-5452



Thorp - Eau Claire
www.Haas4.com
E.E.O Employer

September 7, 2018

RE: Abbotsford Cedar and 2nd

To whom it may concern,

Haas would like to request a Contract Extension for the Abbotsford Cedar/ 2nd street project. Haas is requesting an October 31st substantial completion date with a June 8th, 2019 Final Completion Date.

If you have any questions for me, please give me a call at 715-669-5469 or email me at brandon@haas4.com

Thanks,

Brandon Haas

Contractor's Application For Payment No. 1

To (Owner): City of Abbotsford	Application Period: 5/1/18 - 8/23/18	Application Date: 8/23/18
Project: Abbotsford 2018 Street & Utility	From (Contractor): Haas Sons, Inc.	Notice to Proceed Date: 4/23/18
	Contract:	Via (Engineer): MSA Professional Services, Inc.
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 07681014

Application for Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1		
TOTALS	\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS		\$0.00

1. ORIGINAL CONTRACT PRICE	\$	871,217.95
2. Net change by Change Orders	\$	0.00
3. CURRENT CONTRACT PRICE (Line 1 + 2)	\$	871,217.95
4. TOTAL COMPLETED AND STORED TO DATE (Column G on Progress Estimate)	\$	312,137.30
5. RETAINAGE:		
a. 5% x \$ _____ Work Completed	\$	15,606.87
b. 0% x \$ _____ Stored Material	\$	0.00
c. Total Retainage (Line 5a + Line 5b)	\$	15,606.87
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$	296,530.44
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$	
8. AMOUNT DUE THIS APPLICATION	\$	296,530.44
9. BALANCE TO FINISH, PLUS RETAINAGE (Column I on Progress Estimate + Line 5 above)	\$	574,687.52

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Bruno Haas Date: 8-28-18

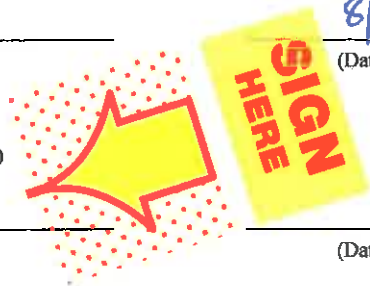
Payment of: \$296,530.44
(Line 8 or other - attach explanation of other amount)

is recommended by: [Signature]
(Engineer) 8/29/18
(Date)

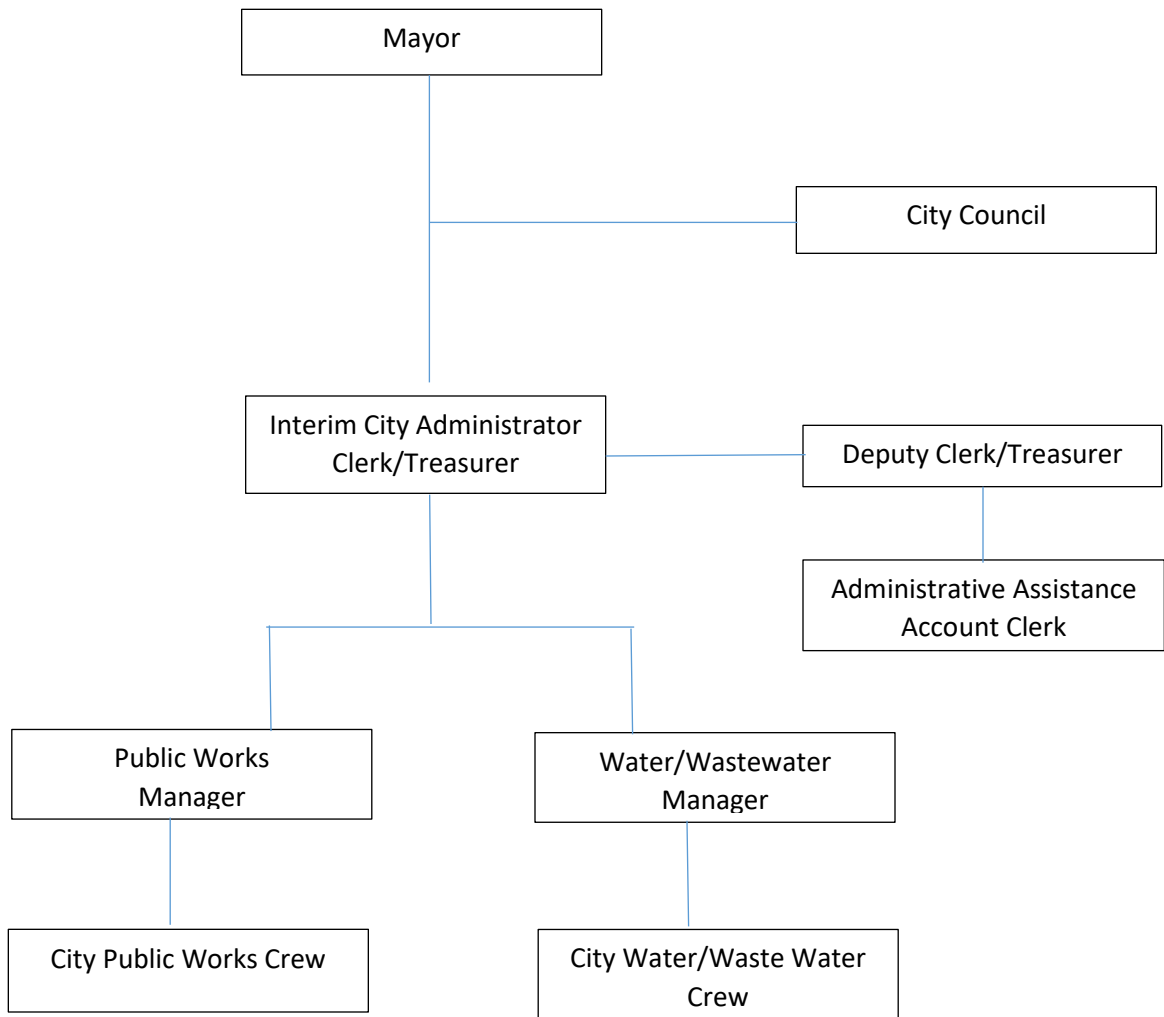
Payment of: \$296,530.44
(Line 8 or other - attach explanation of other amount)

is approved by: _____
(Owner) _____
(Date)

Approved by: _____
Funding Agency (if applicable) _____
(Date)



CITY'S CHAIN OF COMMAND
INTERIM ADMINISTRATOR



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In Progress Checks - Full Report - ALL

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ALL Checks by Payee

ACCT

COMBINED CHECKING ACCOUNT

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
8/20/2018 ARAMARK			
CLOTHES			
100-00-53311-013-006		PUBLIC WORKS - UNIFORMS CLOTHI CLOTHES 1788390974	34.09
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE CLOTHES 1788390974	13.51
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE CLOTHES 1788390974	9.67
Total			57.27
9/01/2018 ASSOCIATED APPRAISAL CONSULTANTS INC			
SEPTEMBER 2018			
100-00-51510-000-000		GENERAL ADMIN-ASSESSOR SEPTEMBER SERVICES 136001	944.02
Total			944.02
8/01/2018 BAKER & TAYLOR			
BOOKS			
400-00-55150-000-000		BOOKS BOOKS 2033865257	200.06
400-00-55150-000-000		BOOKS BOOKS 2033913355	15.67
400-00-55150-000-000		BOOKS BOOKS 2033916587	190.39
400-00-55150-000-000		BOOKS BOOKS 2033887915-1	137.68
Total			543.80
8/23/2018 BRUNNER WELL DRILLING			
WELL #9 SERVICE CALL			
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE WELL # 9 - MOTOR,TAPE, SERVICE CALL 5218	689.50
Total			689.50
8/23/2018 CELLCOM WAUSAU			
0824-9/23/18			
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER SERVICE FROM 8/24-9/23/18 552885	17.29

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In Progress Checks - Full Report - ALL

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ALL Checks by Payee

ACCT

COMBINED CHECKING ACCOUNT

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	17.29
	SERVICE FROM 8/24-9/23/18	552885	
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	17.30
	SERVICE FROM 8/24-9/23/18	552885	
Total			51.88
8/25/2018 CENTRAL CULVERT & SUPPLY			
8" ELBOW, GRATE			
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	78.26
	8" ELBOW, DROP IN GRATE	3440	
Total			78.26
8/28/2018 CENTRAL WI LAWN & PEST CONTROL			
DEMON MAX FOR REED BEDS			
800-00-53610-000-650		SEWER-REPAIRS TO PLANT/LINES	65.95
	DEMON MAX FOR REED BEDS	08282018	
Total			65.95
9/01/2018 COLBY ABBOTSFORD POLICE COMMISSION			
SEPTEMBER PAYMENT			
100-00-52100-013-000		LAW ENFORCEMNT-PLAN,MAINT,OPER	35,997.83
	SEPTEMBER 2018 BUDGET	SEPTIEMBER 2018	
Total			35,997.83
8/23/2018 COMMUNITY CODE SERVICE			
DRAFTING ORDINANCE-HABITUAL PARKING ETC			
100-00-51350-000-000		GENERAL ADMIN-CODIFICATION	397.75
	DRAFTING ORDINANCE HABITUAL PARKING, ETC	08232018	
Total			397.75
8/20/2018 CORE & MAIN			
8 PVC SDR35			
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	394.15
	8 PVC SDR35	J361244	
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	-75.00
	CR PER INV 767244	J361124	
Total			319.15
8/28/2018 DALCO			
SKIN CLEANSER, SPRAYER, ETC			

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In Progress Checks - Full Report - ALL
ALL Checks by Payee
COMBINED CHECKING ACCOUNT

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ACCT

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-55200-013-000		PARKS/REC-PLAN,MAINT,OPER	31.50
		PARKS - TISSUE, TOWELS, HAND TOWELS 3355906	
100-00-51600-000-000		CITY -BLDG MAINT	31.50
		TISSUE, TOWELS, LOTION 3355906	
Total			63.00

8/17/2018 EBSCO SUBSCRIPTION SVCS
PERIODICALS

400-00-55151-000-000		PERIODICALS	1,101.89
		PERIODICALS 1563471	
Total			1,101.89

8/24/2018 EO JOHNSON COMPANY
COPY CHARGES 7/26-8/25/18

100-00-51401-002-000		CITY CLERK-SUPPLIES	127.31
		OFFICE COPY CHARGES 7/26-8/25/18	
Total			127.31

8/23/2018 FIRE & SAFETY EQUIPMENT IV, INC.
ANNUAL FIRE EXT SERVICE

100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	31.25
		PW GARAGE/GAS PUMP 5 YR EXT SERVICE 53549	
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	33.79
		PW GARAGE/GAS HYDROSTATIC EXT 12 YEAR 53549	
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	84.63
		PW GARAGE/GAS NEW 10 EXT REPLACEMENT 53549	
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	68.75
		PW EQUIP/SPARES 11 EXT SERVICE, ECT 53549	
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	19.91
		PW EQUIP/SPARES 6 YR MAINTENANCE 53549	
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	43.75
		WWTP-7 EXT SERVICE, ETC 53549	
100-00-51600-000-000		CITY -BLDG MAINT	31.25
		CITY HALL/LIB 5 EXT SERVICE, ETC 53549	
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	67.58
		PW EQUIP/SPARES 2 EXT. HYDRO & RCHARGE 53549	
100-00-55200-013-000		PARKS/REC-PLAN,MAINT,OPER	25.00
		PARKS 4 EXT SERVICE, ETC 53549	

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	31.25
		WATER 5 EXT SERVICE, INSPECT, RETAG 53550	
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	33.79
		WATER 1 EXT HYDROSTATIC TEST/RECHARGE 53550	
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	56.25
		WATER 9 EXT SERVICE ECT 53550	
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	84.63
		WATER - NEW10# EXT REPLACEMENT 53550	
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	12.50
		WATER METER 1 & 2-2 EXT SERVICE, ETC 53550	
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	50.00
		WATER WELLS-8 EXT SERVICE, ETC 53550	
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	19.91
		WATER - 1 6YR MAINT 53550	
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	101.37
		WATER-3 HYDROSTATIC TEST & RECHARGE 53550	
Total			795.61

8/28/2018 FRONTIER TELEPHONE
SERVICE FROM 8/28-9/27/18

100-00-53311-013-001		PUBLIC WORKS - UTILITIES	44.49
		715-223-4669/DSL 8/28-9/27/18	
800-00-53610-000-620		SEWER-UTILITIES	33.47
		PHONE 8/28-9/27/18	
100-00-53311-013-001		PUBLIC WORKS - UTILITIES	44.49
		PHONE 8/28-9/27/18	
100-00-51620-000-000		GENERAL ADMIN-TELEPHONE	100.12
		PHONE 8/28-9/27/18	
400-00-55158-000-000		TELEPHONE AND T1 LINE	0.00
		TELEPHONE/FAX 223-3920 7/28-8/27/18	
100-00-53311-013-001		PUBLIC WORKS - UTILITIES	44.49
		FAX 8/28-9/27/18	
600-00-53200-000-620		WATER-UTILITIES	44.49
		715-223-8189 8/28-9/27/18	
600-00-53200-000-620		WATER-UTILITIES	44.49
		PHONE 8/28-9/27/18	
600-00-53200-000-620		WATER-UTILITIES	44.49
		TELEPHONE 8/38-9/27/18	

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-53311-013-001		PUBLIC WORKS - UTILITIES	44.49
	715-553-4669/DSL		
		8/28-9/27/18	
800-00-53610-000-620		SEWER-UTILITIES	33.47
	PHONE		
		8/28-9/27/18	
100-00-53311-013-001		PUBLIC WORKS - UTILITIES	44.49
	PHONE		
		8/28-9/27/18	
100-00-51620-000-000		GENERAL ADMIN-TELEPHONE	100.11
	PHONE		
		8/28-9/27/18	
400-00-55158-000-000		TELEPHONE AND T1 LINE	65.10
	TELEPHONE/FAX 223-3920		
		8/28-9/27/18	
100-00-53311-013-001		PUBLIC WORKS - UTILITIES	44.49
	FAX 223-3153/DSL		
		8/28-9/27/18	
600-00-53200-000-620		WATER-UTILITIES	44.49
	PHONE		
		8/28-9/27/18	
600-00-53200-000-620		WATER-UTILITIES	44.49
	715-223-8189		
		8/28-9/27/18	
600-00-53200-000-620		WATER-UTILITIES	44.49
	TELEPHONE		
		8/28-9/27/18	
Total			866.15

8/07/2018 GRAINGER APPLETON BRANCH

NEMA MAGNETIC MOTOR STARTER

800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	986.00
		NEMA MAGNETIC MOTOR STARTER	
Total			986.00

8/13/2018 J.H. LARSON COMPANY

BREAKER

600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	22.60
		BREAKER	
		S101810709.001	
Total			22.60

8/14/2018 KRAMER'S IGA

ELECTION 8/14/18

100-00-51410-012-000		ELECTION-PRINTING NOTICES	24.22
		DONUTS 8/14/18	
Total			24.22

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In Progress Checks - Full Report - ALL
ALL Checks by Payee
COMBINED CHECKING ACCOUNT

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Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<hr/>			
	8/10/2018	LUEDTKE, LOUELLA	
		OFFICE MAX/MILEAGE	
100-00-51410-012-000		ELECTION-PRINTING NOTICES	58.16
		ELECTION - POLL BOOK BINDERS/DIVIDERS 72432	
100-00-51410-012-000		ELECTION-PRINTING NOTICES	50.14
		MILEAGE REIMBURSEMENT FOR ELECTION 8152018	
		Total	108.30
<hr/>			
	8/18/2018	MELVIN INC., FRANCIS	
		SCREENED BLACK DIRT	
100-00-54910-013-000		CEMETERY-PLAN, MAINT, OPER	250.90
		SCREENED BLACK DIRT 70932	
		Total	250.90
<hr/>			
	8/16/2018	MICROMARKETING LLC	
		BOOKS	
400-00-55150-000-000		BOOKS	38.71
		BOOKS 448190	
		Total	38.71
<hr/>			
	8/01/2018	MID AMERICA BOOKS	
		BOOKS	
400-00-55150-000-000		BOOKS	129.65
		BOOKS 448988	
		Total	129.65
<hr/>			
	8/03/2018	PENWORTHY COMPANY, THE	
		BOOKS	
400-00-55150-000-000		BOOKS	243.28
		BOOKS 542832	
		Total	243.28
<hr/>			
	9/01/2018	POSTMASTER	
		SEPTEMBER POSTAGE	
100-00-51401-002-000		CITY CLERK-SUPPLIES	50.00
		CLERKS OFFICE ONE ROLL STAMPS SEPTEMBER 2018	
		Total	50.00
<hr/>			
	8/01/2018	PROVISION	
		HYVAR / EPA	

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-55200-013-000		PARKS/REC-PLAN,MAINT,OPER	495.00
		HYVAR / EPA 73000	
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	142.00
		MARSHFIELD CUSTOM 73358	
Total			637.00

8/01/2018 SHOPKO

POTTING SOIL

400-00-55155-000-000		PROGRAMING & SPECIALS	38.95
		POTTING SOIL 267346	
Total			38.95

8/27/2018 SMITH, JOHN

CLOTHING REIMBURSEMENT

800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	137.15
		2018 STEEL TOE BOOTS REIMBURSMNT 8272018	
Total			137.15

8/29/2018 STUTTGEN, CRAIG

CDL RENEWAL

100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	174.40
		MILEAGE REIMBURSEMENT TO MADISON 8/21/18	
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	40.00
		WHEDA CONF FEE REIMBURSEMENT 8/21/18	
Total			214.40

8/01/2018 SWITLICK & SONS

WASTEWATER COLLECTION SYSTEM IMPROVEMENT

800-00-53610-000-656		SEWER - NEW PLANT 2014	43,172.10
		WASTEWATER COLLECTION SYSTEM IMPROVEMENT 1	
Total			43,172.10

7/18/2018 THE HEARING HOUSE

2018 HEARING TESTS

600-00-53200-000-681		WATER-OFFICE SUPPLIES	100.00
		WATER HEARING TESTS 2021	
800-00-53610-000-681		SEWER-OFFICE SUPPLIES	50.00
		WW HEARING TESTS 2021	
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	200.00
		PW HEARING TESTS 2021	

9/06/2018 4:58 PM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
COMBINED CHECKING ACCOUNT

Page: 8
ACCT

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			350.00
8/29/2018 TOTAL CONTROL SYSTEMS INC			
ALLEN BRADLEY INPUT CARD			
600-00-53200-000-650		WATER-RPRS PLNT/LINES/HYDR ALLEN BRADLEY INPUT CARD 8392	712.69
Total			712.69
8/21/2018 UP NORTH CONSTRUCTION			
PINE ST CURB & GUTTER			
100-00-53311-014-000		PUBLIC WORKS-CAP IMPROVEMENT PINE STREET CURB AND GUTTER	1,300.00
Total			1,300.00
8/13/2018 UW - MADISON			
2015 NATIONWIDE RECOVERY DEBT W/UW-MAD			
100-00-51401-005-000		CITY CLERK-MEAL/MILE/SCHOOL DEBT RECOVERY FROM NATIONWIDE FROM 2015	20.00
Total			20.00
8/14/2018 WE ENERGIES			
414 W BUTTERNUT ST 0065-397-202			
800-00-53610-000-620		SEWER-UTILITIES 414 W BUTTERNUT ST 0065-397-202	25.56
600-00-53200-000-620		WATER-UTILITIES 101 W ELEM ST 2859-117-536	0.00
600-00-53200-000-620		WATER-UTILITIES 609 E SPRUCE ST 0809-397-715	0.00
100-00-55200-013-000		PARKS/REC-PLAN,MAINT,OPER HEMLOCK STREET	0.00
100-00-55200-013-000		PARKS/REC-PLAN,MAINT,OPER PARK 5TH AVE 4098-144-500	5.72
100-00-51600-000-000		CITY -BLDG MAINT CITY HALL 2270-836-132	0.00
100-00-53311-013-001		PUBLIC WORKS - UTILITIES GARAGE 4241-138-218	0.00
600-00-53200-000-620		WATER-UTILITIES 1ST ST PUMP 3644-448-414	0.00

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In Progress Checks - Full Report - ALL
ALL Checks by Payee
COMBINED CHECKING ACCOUNT

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ACCT

Dated From:
Thru:

From Account:
Thru Account:

Voucher Nbr	Check Date	Payee	Amount
800-00-53610-000-620		SEWER-UTILITIES 401 S 11TH ST 7234-632-857	0.00
Total			31.28
8/01/2018 WM WISCONSIN MEDIA ADMINISTRATOR ASSISTANT POSITION			
100-00-51401-001-000		CITY CLERK-PRINTING ADMINISTRATOR ASSISTANT 1840718	310.50
Total			310.50
8/23/2018 WOLFGAM, GAMOKE & HUTCHINSON, S.C. JUDICIAL LEGAL-REV CITATION, REPORTS, ETC			
100-00-51200-013-000		JUDICIAL-PLAN, MAINT, & OPER JUDICIAL LEGAL MATTERS-CITATION, REPORTS 08272018	128.00
Total			128.00
8/16/2018 WORLD TRADE PRESS PERIODICALS			
400-00-55151-000-000		PERIODICALS PERIODICALS 669288	180.00
Total			180.00
Grand Total			91,185.10

Dated From: From Account:
Thru: Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	41,595.92
Total Expenditure from Fund # 400 - LIBRARY	2,341.38
Total Expenditure from Fund # 600 - WATER UTILITY FUND	2,137.23
Total Expenditure from Fund # 800 - SEWER UTILITY FUND	45,110.57
Total Expenditure from all Funds	91,185.10



City of Abbotsford
DEPOSIT SCENARIOS (Move to Public Fund Savings)
as of August 7, 2018

EXISTING ACCOUNTS

Deposit	Term	Amount	Rate	APY	Blended APY	Annual Interest	Date Last Active
Checking - Treasurers Cash/Checking Account (111-325)		\$745,958	1.00%	1.00%	0.26%	\$7,460	8/6/2018
Checking - Eau Pleine Water Project (119-083)		\$566	0.00%	0.00%	0.00%	\$0	6/28/2018
Checking - CDBG Grant (515-019)		\$0	0.00%	0.00%	0.00%	\$0	8/22/2016
Savings (70-0343) <i>WATER</i>		\$1,422,559	1.60%	1.61%	0.81%	\$22,903	7/7/2017
Savings - Long-Term Care Escrow Account (70-1038) <i>Nursing Home</i>		\$51,170	0.90%	0.90%	0.02%	\$461	11/22/2004
MM - Bond Redemption (103-195)		\$27,606	0.60%	0.60%	0.01%	\$166	11/15/2010
MM - Shortner Trust (502-898)		\$9,993	0.50%	0.50%	0.00%	\$50	5/2/2018
MM - Depreciation Fund (Water) (503-290)		\$274,437	0.60%	0.60%	0.06%	\$1,647	11/11/2016
MM - Surplus Fund (Water) (503-304)		\$38,286	0.60%	0.60%	0.01%	\$230	5/22/2013
MM - Operation & Maintenance Fund (Water) (503-355)		\$9,496	0.50%	0.50%	0.00%	\$47	12/31/1996
MM - Special Redemption Fund (Water) (503-401)		\$125,765	0.60%	0.60%	0.03%	\$755	11/11/2016
MM - Operation & Maintenance Fund (Sewer) (503-495)		\$10,852	0.50%	0.50%	0.00%	\$54	12/31/1996
MM - Debt Service Fund (Sewer) (503-509)		\$32,522	0.60%	0.60%	0.01%	\$195	12/30/2005
MM - Surplus Fund (Sewer) (503-533)		\$5,430	0.50%	0.50%	0.00%	\$27	5/22/2013
MM - Municipal Building Fund (511-668)		\$38,360	0.60%	0.60%	0.01%	\$230	8/18/2017
CD - Nursing Home (4818) (matures 12-7-18)	60M	\$45,537	2.15%	2.17%	0.03%	\$988	
		\$2,838,536			1.24%	\$35,212	

PROPOSAL

Deposit	Term	Amount	Rate	APY	Blended APY	Annual Interest	Date Last Active
Checking - Treasurers Cash/Checking Account (111-325)		\$745,958	1.00%	1.00%	0.26%	\$7,460	8/6/2018
Checking - Eau Pleine Water Project (119-083)		\$566	0.80%	0.80%	0.00%	\$5	6/28/2018
Checking - CDBG Grant (515-019)		\$0	0.00%	0.00%	0.00%	\$0	8/22/2016
Savings (70-0343)		\$1,422,559	1.60%	1.61%	0.81%	\$22,903	7/7/2017
Savings - Long-Term Care Escrow Account (70-1038)		\$51,170	0.90%	0.90%	0.02%	\$461	11/22/2004
MM - Bond Redemption (103-195)		\$27,606	0.90%	0.90%	0.01%	\$248	11/15/2010 Move to Public Fund Savings
MM - Shortner Trust (502-898)		\$9,993	0.50%	0.50%	0.00%	\$50	5/2/2018
MM - Depreciation Fund (Water) (503-290)		\$274,437	1.05%	1.05%	0.10%	\$2,882	11/11/2016 Move to Public Fund Savings
MM - Surplus Fund (Water) (503-304)		\$38,286	0.90%	0.90%	0.01%	\$345	5/22/2013 Move to Public Fund Savings
MM - Operation & Maintenance Fund (Water) (503-355)		\$9,496	0.50%	0.50%	0.00%	\$47	12/31/1996
MM - Special Redemption Fund (Water) (503-401)		\$125,765	1.05%	1.05%	0.05%	\$1,321	11/11/2016 Move to Public Fund Savings
MM - Operation & Maintenance Fund (Sewer) (503-495)		\$10,852	0.90%	0.90%	0.00%	\$98	12/31/1996 Move to Public Fund Savings
MM - Debt Service Fund (Sewer) (503-509)		\$32,522	0.90%	0.90%	0.01%	\$293	12/30/2005 Move to Public Fund Savings
MM - Surplus Fund (Sewer) (503-533)		\$5,430	0.50%	0.50%	0.00%	\$27	5/22/2013
MM - Municipal Building Fund (511-668)		\$38,360	0.90%	0.90%	0.01%	\$345	8/18/2017 Move to Public Fund Savings
CD - Nursing Home (4818) (matures 12-7-18)	60M	\$45,537	2.15%	2.17%	0.03%	\$988	
		\$2,838,536			1.32%	\$37,471	

Increased interest earning potential

\$2,259



City of Abbotsford
DEPOSIT SCENARIOS (Move to Public Fund CDs)
 as of August 7, 2018

EXISTING ACCOUNTS

Deposit	Term	Amount	Rate	APY	Blended APY	Annual Interest	Date Last Active
Checking - Treasurers Cash/Checking Account (111-325)		\$745,958	1.00%	1.00%	0.26%	\$7,460	8/6/2018
Checking - Eau Pleine Water Project (119-083)		\$566	0.00%	0.00%	0.00%	\$0	6/28/2018
Checking - CDBG Grant (515-019)		\$0	0.00%	0.00%	0.00%	\$0	8/22/2016
Savings (70-0343) <i>March 3, 1997 WATER</i>		\$1,422,559	1.60%	1.61%	0.81%	\$22,903	7/7/2017
Savings - Long-Term Care Escrow Account (70-1038) <i>Nursing Home</i>		\$51,170	0.90%	0.90%	0.02%	\$461	11/22/2004
MM - Bond Redemption (103-195)		\$27,606	0.60%	0.60%	0.01%	\$166	11/15/2010
MM - Shortner Trust (502-898)		\$9,993	0.50%	0.50%	0.00%	\$50	5/2/2018
MM - Depreciation Fund (Water) (503-290)		\$274,437	0.60%	0.60%	0.06%	\$1,647	11/11/2016
MM - Surplus Fund (Water) (503-304)		\$38,286	0.60%	0.60%	0.01%	\$230	5/22/2013
MM - Operation & Maintenance Fund (Water) (503-355)		\$9,496	0.50%	0.50%	0.00%	\$47	12/31/1996
MM - Special Redemption Fund (Water) (503-401)		\$125,765	0.60%	0.60%	0.03%	\$755	11/11/2016
MM - Operation & Maintenance Fund (Sewer) (503-495)		\$10,852	0.50%	0.50%	0.00%	\$54	12/31/1996
MM - Debt Service Fund (Sewer) (503-509)		\$32,522	0.60%	0.60%	0.01%	\$195	12/30/2005
MM - Surplus Fund (Sewer) (503-533)		\$5,430	0.50%	0.50%	0.00%	\$27	5/22/2013
MM - Municipal Building Fund (511-668)		\$38,360	0.60%	0.60%	0.01%	\$230	8/18/2017
CD - Nursing Home (4818) (matures 12-7-18)	60M	\$45,537	2.15%	2.17%	0.03%	\$988	
		\$2,838,536			1.24%	\$35,212	

CD

PROPOSAL

Deposit	Term	Amount	Rate	APY	Blended APY	Annual Interest	Date Last Active
Checking - Treasurers Cash/Checking Account (111-325)		\$745,958	1.00%	1.00%	0.26%	\$7,460	8/6/2018
Checking - Eau Pleine Water Project (119-083)		\$566	0.80%	0.80%	0.00%	\$5	6/28/2018
Checking - CDBG Grant (515-019)		\$0	0.00%	0.00%	0.00%	\$0	8/22/2016
Savings (70-0343)		\$1,422,559	1.60%	1.61%	0.81%	\$22,903	7/7/2017
Savings - Long-Term Care Escrow Account (70-1038)		\$51,170	0.90%	0.90%	0.02%	\$461	11/22/2004
MM - Bond Redemption (103-195) <i>Donation</i>	24M	\$27,606	2.20%	2.22%	0.02%	\$613	11/15/2010 Move to Public Fund CD ✓
MM - Shortner Trust (502-898) <i>Donations</i>		\$9,993	0.80%	0.80%	0.00%	\$80	5/2/2018 Move to Public Fund Checking ✓
* MM - Depreciation Fund (Water) (503-290)	12M	\$274,437	1.70%	1.71%	0.17%	\$4,693	11/11/2016 Move to Public Fund CD ✓
MM - Surplus Fund (Water) (503-304)	24M	\$38,286	2.20%	2.22%	0.03%	\$850	5/22/2013 Move to Public Fund CD ✓
MM - Operation & Maintenance Fund (Water) (503-355)	36M	\$9,496	2.30%	2.33%	0.01%	\$221	12/31/1996 Move to Public Fund CD ✓
MM - Special Redemption Fund (Water) (503-401)	12M	\$125,765	1.70%	1.71%	0.08%	\$2,151	11/11/2016 Move to Public Fund CD ✓
MM - Operation & Maintenance Fund (Sewer) (503-495)	36M	\$10,852	2.30%	2.33%	0.01%	\$253	12/31/1996 Move to Public Fund CD ✓
MM - Debt Service Fund (Sewer) (503-509)	36M	\$32,522	2.30%	2.33%	0.03%	\$758	12/30/2005 Move to Public Fund CD ✓
MM - Surplus Fund (Sewer) (503-533)	24M	\$5,430	2.20%	2.22%	0.00%	\$121	5/22/2013 Move to Public Fund CD ✓
MM - Municipal Building Fund (511-668) <i>Fund Raisings (Donations)</i>		\$38,360	0.90%	0.90%	0.01%	\$345	8/18/2017 Move to Public Fund Savings ✓
CD - Nursing Home (4818)	60M	\$45,537	2.15%	2.17%	0.03%	\$988	
		\$2,838,536			1.48%	\$41,900	

Increased interest earning potential

\$6,688

NATIONWIDE RECOVERY SERVICE
19401 40th Ave. W., Suite #130
LYNNWOOD, WA 98036
Ph: 866-246-0758 Fax: 425-258-4121

8/22/2018

. City of Abbotsford,
Natalyn Jannene
203 N FIRST ST
ABBOTSFORD, WI 54405

For: UW MADISON EXTENSION - 1ST
Acct#: 13884740
Creditor Acct#: 357753
Total: \$20.00

Dear City of Abbotsford,, .:

At your request, we are sending this notice as verification that the debt listed above is assigned to
Nationwide Recovery Service, Inc., a collection agency.

Sincerely,

Nationwide Recovery Service, Inc.

See additional page for important information.

This communication is from a debt collector. This is an attempt to collect a debt and any information
obtained will be used for that purpose.

Colorado: 3501 S. Shields Street, Fort Collins, CO 80526 (970) 229-1960. FOR INFORMATION ABOUT THE COLORADO FAIR DEBT COLLECTION PRACTICES ACT, SEE, WWW.COAG.GOV/CAR.

Tennessee: This collection agency is licensed by the Collection Service Board, State Department of Commerce and Insurance.

California: The state Rosenthal Fair Debt Collection Practices Act and the federal Fair Debt Collection Practices Act require that, except under unusual circumstances, collectors may not contact you before 8 a.m. or after 9 p.m. They may not harass you by using threats of violence or arrest or by using obscene language. Collectors may not use false or misleading statements or call you at work if they know or have reason to know that you may not receive personal calls at work. For the most part, collectors may not tell another person other than your attorney or spouse, about your debt. Collectors may contact another person to confirm your location or enforce a judgment. For more information about debt collection activities, you may contact the Federal Trade Commission at 1-877-FTC-HELP or [ww.ftc.gov](http://www.ftc.gov).

New York: If a creditor or debt collector receives a money judgment against you in court, state and federal laws may prevent the following types of income from being taken to pay the debt: 1. Supplemental security income, (SSI); 2. Social security; 3. Public assistance (welfare); 4. Spousal support, maintenance (alimony) or child support; 5. Unemployment benefits; 6. Disability benefits; 7. Workers' compensation benefits; 8. Public or private pensions; 9. Veterans' benefits; 10. Federal student loans, federal student grants, and federal work study funds; and 11. Ninety percent of your wages or salary earned in the last sixty days.

New York City: New York City Department of Consumer Affairs license number 2031724. Gail Stillwell.

North Carolina: North Carolina Department of Insurance permit number 112812

Wisconsin: This collection agency is licensed by the Division of Banking in the Wisconsin Department of Financial Institutions, www.wdfi.org.

Hours of Operation

Monday - Thursday 8:00am - 5:00pm, Friday 8:00am - 4:00pm PST



Invoice

UW-Extension and UW-Madison work in partnership to provide continuing education opportunities.



Order: 357753
Entered: 04/17/2015

Jannene, Natalyn C.
203 N First St
Abbotsford, WI 54405

Wisline: Local Government Essentials (18538) Start-End: Mon 05/04/2015 09:30 AM - Mon 07/13/2015 12:00 PM
Event Number: 2005
Location: ,
Registration Time: 05/04/2015 9:30 am

Registration	Rate	Units	Charges
Jannene, Natalyn C. (City of Abbotsford) (00262622) New *****	0.00 EA	1.00 EA	\$0.00
New Live Session - - Wisconsin Alcohol Beverage Regulation and Licensing (May 4, 2015 9:30am-12:00pm)	20.00 EA	1.00 EA	20.00
Total For Registration:			\$20.00

Event Notes

Cancellation Policy:
Cancellations must be received ten days before the program date in order to receive a refund.
Program Information:
An email with connection information and the pdf of the materials will be sent out beginning five days before the program.

Hard Copy of Reference Materials:
The Hard Copy of Reference Materials will be mailed one week prior to each session.

Total Amount Due: \$20.00

Mail check with a copy of this confirmation payable to:
University of Wisconsin-Extension
Cashier Services
432 N Lake St
Room 104
Madison, WI 53706

If you would like to pay with a credit card, please visit our [payment portal](#) or visit our WEB page <http://conferencing.uwex.edu/registration.cfm>

FID # 39-1805963:
If you have questions on your registration or require additional assistance, please contact UW-Extension Registrations at 608-262-2451 or registrations@ecc.uwex.edu

**Ground Lease US Cellular Project
122 Sycamore Street Center Field**

Lease negotiation have moved from \$500.00/ mo. to \$600.00/mo. and the site will be able to accommodate a total of 4 uses on the Cellular One mono pole. This will allow the City to have a total of \$12,000/mo. rent if 3 more carries would like to lease from Cellular one.